The Governing Body of St Joseph's Catholic Primary School:

TERMS OF REFERENCE

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

The Governors must follow statutory guidance with regard to Disqualification from Membership.

Terms of reference:

· To agree constitutional matters*, including procedures where the Governing Body has discretion

· To recruit new members as vacancies arise and to appoint new governors* where appropriate

· To hold at least six Governing Body meetings a year ·

To appoint or remove the Chair and Vice Chair

· To appoint or remove a Clerk to the Governing Body

· To establish the committees of the Governing Body and their terms of reference

· To appoint the Chair of any committee (if not delegated to the committee itself)

· To appoint or remove a Clerk to each committee

· To suspend a governor

· To decide which functions of the Governing Body will be delegated to committees.

· To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary

· To approve the first formal budget plan of the financial year

· To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate

· To review the delegation arrangements annually

These terms of reference agreed by the Governing Body Date: 16th September 2026

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